

ARKANSAS DEPARTMENT OF EDUCATION
STATEWIDE SYSTEM OF SUPPORT



AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009
MCKINNEY-VENTO EDUCATION FOR HOMELESS
CHILDREN AND YOUTH GRANT
No Child Left Behind Act of 2001 – Title X, Part C

APPLICATION PACKET

2009-2010 Projects

Deadline: Received by July 16, 2009

Cindy Hogue, State Homeless Coordinator
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Arkansas Department of Education
**McKinney-Vento Education for Homeless
Children and Youth Grant**
No Child Left Behind Act of 2001 – Title X, Part C
Catalog of Federal Domestic Assistance (CFDA): #84.196A

Grant Guidelines

The following are required elements in order for the application to be eligible for the review process:

- Original application with signatures in blue ink and four copies.
- Use the provided forms – complete all information and supply proper signatures.
- Incomplete, faxed, or late applications will not be reviewed.
- Typewritten, double-space, using 12-point font, single side, one inch margins
- Place the “name of the program” and “FY 2009-2010” at the bottom of each page.
- Number all pages.
- Complete the “Table of Contents” to direct the reviewers to the proper sections.
- Staple the application rather than using other forms of binding.
- Complete and label each section as outlined in the RFP.
- Any incomplete section will result in minimum point scoring. Proper grammar, spelling, and punctuation will impact a positive review.
- Grant applications and attachments become property of the Arkansas Department of Education (ADE) and will not be returned.
- The ADE is not responsible for late delivery from any delivery service.
- Proposals must be received by 4:30 p.m. on July 16, 2009.

Arkansas Department of Education
 McKinney-Vento Education for Homeless
 Children and Youth Grant Funds
 No Child Left Behind Act of 2001 – Title X, Part C
 Catalog of Federal Domestic Assistance (CFDA): #84.196A

2009-2010 Projects

APPLICATION INFORMATION	
Amount Requested: \$	Applicant Federal ID #
School District / Fiscal Agent:	LEA #
Mailing Address:	
City, State, Zip:	County:
Education Service Cooperative:	
Current State Senator:	
Current State Representative:	
City Mayor:	County Judge:

PROJECT INFORMATION	
Title of the Project:	
Name & Title of Contact for Grant:	
Mailing Address:	
City, State, Zip:	
E-mail Address:	
Phone:	Fax:
Name & Title of Grant Writer:	
LEA Homeless Liaison:	
Mailing Address:	
City, State, Zip:	
E-mail Address:	
Phone:	Fax:
Proposed Project Dates: (start date):	(end date):

ESTIMATED FUNDS SET-ASIDE FOR THE USE WITH HOMELESS CHILDREN & YOUTH	
Requested McKinney-Vento Funds:	
Federal Title Funds:	
Emergency Youth Shelter Educ. Service Funds:	
State Funds:	
Local Community Funds:	
Applicant (LEA) Funds:	
Other _____ Funds:	
TOTAL FUNDS: \$	

AUTHORIZED REPRESENTATIVE

To the best of my knowledge and belief, all data in this application is true and correct. The document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances and certifications if the assistance is awarded.

LEA Superintendent	Date	LEA Homeless Liaison Contact Person	Date
ADE Use Only: RECEIVED APPROVED NOT APPROVED DATE			

MCKINNEY-VENTO EDUCATION FOR HOMELESS CHILDREN AND YOUTH PROJECT

PROJECT INFORMATION

SCHOOL DISTRICT / (FISCAL AGENT):

PROJECT TITLE:

_____ **Number of homeless children and identified in APSCN for the 2008-09 school year.**

GRADE / AGE Homeless Children & Youth FY 2008-09	# Living in Shelters <i>(Shelters transitional housing, awaiting foster care)</i>	# Living Double d Up <i>(e.g. living with another family)</i>	# Living Unsheltered <i>(e.g. cars, parks, campgrounds, temporary trailer, or abandoned buildings)</i>	# Hotels / Motels		Approximate # Estimated to be Served by Project FY 2009-10
PRESCHOOL (birth – age 4)						
ELEMENTARY (K-5 th)						
MIDDLE/JUNIOR HIGH (6 th -8 th)						
HIGH SCHOOL (9 th -12 th)						
TOTALS:						

NEEDS ASSESSMENT

Describe who were surveyed regarding the needs of homeless children & youth for the homeless project: (Check [✓] all that apply)

PK-8	PK-8 Administrators	PK-8 Parents	Shelters
9-12 Teachers	9-12 Building Administrators	9-12 Parents	_____
Homeless Students	District-Level School Admin.	Advocacy Groups	
Business Rep.	School Board Members	_____	

Local input as to the needs of homeless children & youth for homeless project was gathered by the following methods: (Check [✓] all that apply)

Interviews	Surveys/Questionnaires	Focus Groups/Discussions
District Data Analysis	District Data Reports	_____

The following needs for homeless children & youth and families have been identified: (Check all that apply)

additional academic instruction	school materials & supplies	homeless coord./advocates
age-appropriate social skills	preschool experiences	medical, dental, mental needs
parenting education	excess transportation cost	professional development
_____	_____	_____

COORDINATION OF SERVICES

The Homeless Children & Youth Project will coordinate with the following: (Check [✓] all that apply)

Title 1 (district and building levels)	Title II (Professional Development)	Title IV (SDFSC)
Title V	Pupil Transportation	District Funds _____
Shelters	Even Start Family Literacy	Other State Funds _____
Medical, Dental, Mental Health	Parents As Teachers	Community Agencies
Division of Human Services (DHS)	Head Start Program	Other _____
Workforce Education	Arkansas Better Chance (ABC)	Other _____

**ARKANSAS DEPARTMENT OF EDUCATION
ASSURANCES FOR PROGRAMS UNDER
THE ELEMENTARY AND SECONDARY EDUCATION ACT OF 1965,
AS AMENDED BY THE
NO CHILD LEFT BEHIND ACT OF 2001
PUBLIC LAW 107-110**

The Arkansas Comprehensive School Improvement Plan (ACSIP) is for local education agency (LEA) use in requesting district funds for covered programs under the *No Child Left Behind Act of 2001* (ACSIP also serves as the local schools schoolwide plan, targeted plan and/or school or LEA improvement plan). To assure the LEA's eligibility for funds included in ACSIP, the Superintendent must provide an original signature attesting to compliance with all assurances applicable to each program for which the plan is submitted. The Neglected or Delinquent (Title I, Part D Subpart II), Technology (Title II, Part D) and McKinney-Vento Homeless Education Program applications are submitted *separately*. Please read and consider each item carefully as the LEA will be held accountable.

All General Assurances must be checked. The certification line of each Title section must be checked. Please note that for each Title section not checked, funding will not be allocated.

District Name _____ LEA Code No. _____

CERTIFICATIONS

____ I, the undersigned superintendent for the applicant school district, certify that:

1. The information provided in this application to support the following assurances is correct, so far as I am able to determine.
2. The LEA will abide by the provisions of the approved plan/application for No Child Left Behind funds.
3. As the prospective lower tier participant neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal. (Executive Order 12549, 34 CFR Part 85, Section 85.510)
4. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee on any agency, a member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement.
5. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
6. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

GENERAL ASSURANCES

I, the undersigned Superintendent for the above named LEA, hereby, assure the Arkansas Department of Education that:

1. Each such program will be administered in accordance with all applicable statutes, regulations, program plans, and applications.
2. The LEA will comply with all applicable supplement not supplant and maintenance of effort requirements. §9521 – IV.B.1
 - (a) The control of funds provided under each program and title to property acquired with program funds will be in a public agency, a non-profit private agency, institution, organization, or Indian tribe, if the law authorizing the program provides for assistance to those entities;
 - (b) the public agency, non-profit private agency, institution or organization, or Indian tribe will administer the funds and property to the extent required by the authorizing law.
3. The LEA will adopt and use proper methods of administering each such program, Including (a) the enforcement of any obligations imposed by law on agencies, institutions, organizations, and other recipients responsible for carrying out each program; and (b) the correction of deficiencies in program operations that are identified through audits, monitoring, or evaluation.
4. The LEA will cooperate in carrying out any evaluation of each such program conducted by, or for, the State educational agency, the Secretary, or other Federal officials.
5. The LEA will use such fiscal control and fund accounting procedures as will ensure proper disbursement of, and accounting for, Federal funds paid to the applicant under each such program.
6. The LEA will – (a) submit such reports to the State educational agency (which shall make the reports available to the Governor) and the Secretary as the State educational agency and Secretary may require to enable the State educational agency and Secretary to perform their duties under each such program; and (b) maintain such records, provide such information and afford such access to the records as the State educational agency (after consultation with the Governor) or the Secretary may reasonably require to carry out the State educational agency's or the Secretary's duties.
7. The LEA has consulted with teachers, school administrators, parents, and others in the development of the local consolidated application/LEA Plan to the extent required under Federal law governing each program included in the consolidated application/LEA Plan.
8. Before the application was submitted; the LEA afforded a reasonable opportunity for public comment on the application and considered such comment.

McKinney-Vento Homeless Education Program

1. The LEA will adopt policies and practices to ensure that homeless children and youths are not stigmatized or segregated on the basis of their status as homeless.
2. The LEA will designate an appropriate staff person as an LEA liaison for homeless children and youths, to carry out the duties described in Title X, Part C, section 722, paragraph (6)(A).

3. The LEA will adopt policies and practices to ensure that transportation is provided, at the request of the parent or guardian (or in the case of an unaccompanied youth, the liaison), to and from the school of origin in accordance with the provisions of Title X, Part C, section 722, paragraph (6)(J)(ii).
4. The LEA will adopt policies and practices to ensure immediate enrollment of homeless children and youth in accordance with all applicable statutes, regulations, program plans and applications.

BOARD APPROVAL AND SUPERINTENDENTS SIGNATURE

The School Board of _____ approved and recorded in its minutes the set of assurances stated above at a meeting held on _____ and further authorized the Superintendent to sign such assurances as required by Section 9306 of ESEA and to submit an Arkansas Comprehensive School Improvement Plan (application) to the Arkansas Department of Education as required by Section 9305 of ESEA.

Superintendent (Typed Name)

Superintendent Signature

Date

Table of Contents for the McKinney-Vento Education Proposal

Complete the Table of Contents in alignment with the submitted proposal. Please submit proposal in the following order and inset page numbers to indicate where these sections are located. All required forms must be returned with the proposal.

<input type="checkbox"/> Application Information cover page (required form)	page ____
<input type="checkbox"/> Project Information (required form)	page ____
<input type="checkbox"/> McKinney-Vento Assurances (required form)	page ____
<input type="checkbox"/> Assurance Policies of the Local Educational Agency (required form)	page ____
<input type="checkbox"/> Table of Contents (required form)	page ____
<input type="checkbox"/> Program Abstract (required form)	page ____
<input type="checkbox"/> Program Narrative (required)	page ____
<input type="checkbox"/> LEA Policy & Practices (required)	page ____
<input type="checkbox"/> Needs Assessment – copy & results (required)	page ____
<input type="checkbox"/> LEA Program Staff Information – (required form)	page ____
<input type="checkbox"/> Education and Training Credentials – (required)	page ____
<input type="checkbox"/> McKinney-Vento Standards and Indicators of Quality – (required forms)	page ____
<input type="checkbox"/> Homeless Student Report of the ACSIP – (required)	page ____
<input type="checkbox"/> Itemized Budget Form – (required form)	page ____
<input type="checkbox"/> Budget Justification Summary – (required form)	page ____

Program Narrative Guide

McKinney-Vento Education for Homeless Children and Youth 2009-2010

(Label each section with the following headings, provide a brief narrative addressing the following topics, and complete the corresponding forms/attachments. Refer to the documents Application Guidelines and the P.L. 107-110, Title X, Part C – Homeless Education, Subtitle B of Title VII – McKinney-Vento Homeless Assistance Act 2002 for further details.)

Section I: Meeting the Purpose of the Authorizing Statute

Provide evidence of how the local education agency (LEA) is currently and will accomplish meeting the required statutes of the McKinney-Vento Homeless Assistance Act.

A. LEA Requirements – (brief narrative and Attachment forms)

Describe how the policies and procedures, consistent with Section 722(e)(1-3), have been reviewed, revised, and adopted by the LEA to be implemented ensuring educational stability to enhance students' academic and social growth through actions carried out by the agency.

Complete the following matrix form / documentation to support the narrative description.

- LEA Policy and Practices – *(Attachment 1)*

B. Comparable Services – (brief narrative)

Describe how homeless children and youth will be provided services comparable to those received by other students. Services including but not excluding, transportation and educational programs for students who meet the eligibility criteria of such services provided under: Title I or similar state or local programs; programs for students with disabilities; programs for students with limited English proficiency; vocational or technical programs; gifted and talented programs; school nutrition programs.

Section II: Extent of Need for the Project

Demonstrate the determination of need for assistance, justify the need for the program, and explain the commitment to coordinate services to meet the needs.

A. Assessment of Educational and Related Needs – (brief narrative and attachment form)

Provide a clear description of the process to assess the education and related needs of the homeless students.

Describe the results of the “Needs Assessment” utilized to gather information of the homeless children and youth issues, including but not excluding:

- identification of homeless children, youth, and families in the community
- defining the type(s) of homelessness in the LEA service area
- identification of the approximate number of homeless students (Pre-K to 12th grade) in LEA community and the approximate number to be served

Complete the following matrix form / documentation to support the narrative description.

- Needs Assessment – (*Attachment 2*)

B. Program Description – (brief narrative)

Provide a clear description of the current and proposed LEA program(s), in accordance to Section 722(g)(3), including the services and activities to address the needs identified in the needs assessment process.

Provide a description of the extent to which the LEA will provide case management or related services to unaccompanied youth.

Provide a clear description of the summer program including the collaborative partners, services, and activities to address the needs of the students as identified in the needs assessment process.

Describe the level of involvement and training of the LEA personnel, educators and support staff in the program.

Describe how the parents or guardians of homeless students will participate meaningfully in the education of their child, i.e., face-to-face conferences, access to individual student records, facilitating with homework assignments, parent skills training, awareness of rights, etc.

C. Coordination with Existing Resources – (brief narrative)

Explain the extent to which the homeless students will be integrated within the regular education program including Title I; preschool; special services; and other local/state/federal programs offered in the community.

Describe the coordination and collaboration with the local social service agencies and other agencies or programs providing services for children, youth, and families.

Identify the types, intensity, and coordination of the services that will be provided.

Section III: Project Design

Description of the clear relationship between the need(s) identified, McKinney-Vento Standards and Indicators of Quality, ACSIP, activities, and the evaluation strategies.

A. School Plan – (brief narrative and Attachment forms)

Identify and describe the duties of the designated McKinney-Vento Homeless Liaison.

Describe how the staffing design supports the indicators and measurable activities.

Describe the LEA program staff roles and the qualifications of the key positions providing services for homeless children and youth.

Complete the McKinney-Vento Standards and Indicators of Quality Plans with measurable activities, personnel responsible, timeline, projected number of participants, and evaluation as related directly to the needs of the homeless children, youth, and families.

Generate a Homeless Student Report utilizing the school district's Arkansas Consolidated School Improvement Plan (ACSIP). The report should demonstrate the actions, strategies, and activities addressing the issues of the McKinney-Vento Education for Homeless Children and Youth and how they are embedded throughout the School Improvement Plan.

Complete the following matrix forms / documentation to support the narrative description.

- LEA Program Staff Information – (Attachment 3)
- Education and Training Credentials – (Attachment 4)
- McKinney-Vento Standards and Indicators of Quality – (Attachment 5)
- Homeless Student Report of the ACSIP – (Attachment 6)

B. Evaluation – (brief narrative)

Describe the plan for a rigorous and objective evaluation to measure the progress toward achieving the program objectives, strategies to meet such objectives, and how they are consistent with the McKinney-Vento Standards and Indicators of Quality.

Describe the evaluation strategies with the specific measurable activities, instrumentation, plan of data collection, and designation of responsible personnel to conduct the evaluation.

Describe the evaluation strategies - with the specific measurable activities, instrumentation, plan of data collection, and designation of responsible personnel to conduct the evaluation - that will measure the effectiveness of the program and practices resulting in an increase of school enrollment, attendance, achievement of children and youth experiencing homelessness, and meeting the required statutes of the McKinney-Vento Homeless Assistance Act.

Section IV: Reasonableness of Budget and Justification

*Presentation and justification of the reasonableness of the budgeted items as they relate to the proposed activities and services incorporated throughout the complete narrative. Include allowable costs for project of the target population. *No indirect cost, professional grant writer fee, or vehicle may be charged to this grant.*

A. Project Budget – (brief narrative and Attachment form)

Describe how the proposed use of funds will facilitate the enrollment, retention, and educational success of homeless students.

Identify other funding sources used to support services and programs for homeless children and youth.

Complete the following matrix form / documentation to support the narrative description.

- Itemized Budget Form – (*Attachment 7*)

B. Budget Justification – (brief narrative and Attachment form)

Provide justification and correlation of the budgeted items to the proposed activities and services.

Describe how the Title I Reservation of Funds Set-Aside will be utilized for the identified needs of homeless children and youth.

Complete the following matrix form / documentation to support the narrative description.

- Budget Justification Summary – (*Attachment 8*)

Section V: Appendix (forms and documentation)

- LEA Policy and Practices – Attachment 1
- Needs Assessment – Attachment 2
- LEA Program Staff Information – Attachment 3
- Education and Training Credentials – Attachment 4
- McKinney-Vento Standards and Indicators of Quality – Attachment 5
- Homeless Student Report of the ACSIP – Attachment 6
- Itemized Budget Form – Attachment 7
- Budget Justification Summary – Attachment 8

ATTACHMENT #1

Insert a copy of the “LEA Policy and Practices” addressing barriers of homeless students.

ATTACHMENT #2

Insert a copy AND the results of the “Needs Assessment” document utilized to gather information and direct the proposed project to provide services for the homeless children, youth, and their families in your local area.

ATTACHMENT #3

LEA Program Staff Information Providing Services for Homeless Children and Youth

District Name _____

LEA # _____

PROGRAM STAFF

Full Name of Staff Members	Assignment	Highly Qualified (Y or N)	Education Background (Degree, major, college hours, etc.)	Work Site	Total Annual Contract Salary		Program FTE (Full-time equivalent)	# of Months on Contract
					McKinney-Vento Homeless Funds	Other Funds Supporting Project		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(8)

(Reproduce form as needed.)

ATTACHMENT #4

Insert a copy of the “Education and Training Credentials” verifying the required staff qualification of LEA program staff providing services for homeless children and youth whose salaries are paid in whole or in part with McKinney-Vento funds.

MCKINNEY-VENTO STANDARDS AND INDICATORS OF QUALITY FORMS

ATTACHMENT #5

McKinney-Vento Education for Homeless Children and Youth

Standards and Indicators of Quality

Standard 1: Within one full day of an attempt to enroll in school, children and youth experiencing homelessness will be in attendance.

Indicator 1.1: 100% of children and youth experiencing homelessness will be immediately enrolled and will be identified through the enrollment process form. Upon enrollment, the process of obtaining student records including immunization or medical, academic, birth certificates, guardianship, residency, evaluations for special services or programs, and other documentation will be assisted by the LEA Homeless Liaison and other school personnel.

Measurable Activity(s) <i>(Activity or sequence of activities to achieve each indicator)</i>	Personnel Responsible <i>(By title)</i>	Timeline <i>(Be specific – use month, date, year)</i>	Projected Number of Participants	Evaluation <i>How will the results of the activity be measured?</i>

(Reproduce form as needed.)

McKinney-Vento Education for Homeless Children and Youth
Standards and Indicators of Quality

Standard 2: Pre-K to 12th grade level children and youth experiencing homelessness will have stability in school.

Indicator 2.1: Attendance rates will be at or above the relevant district average.

Indicator 2.1: Attendance rates will be at or above the relevant district average.				
Measurable Activity(s) <i>(Activity or sequence of activities to achieve each indicator)</i>	Personnel Responsible <i>(By title)</i>	Timeline <i>(Be specific – use month, date, year)</i>	Projected Number of Participants	Evaluation <i>How will the results of the activity be measured?</i>

(Reproduce form as needed.)

McKinney-Vento Education for Homeless Children and Youth
Standards and Indicators of Quality

Standard 2: Pre-K to 12th grade level children and youth experiencing homelessness will have stability in school.

Indicator 2.2: Students will remain in the school of origin for the period of homelessness or, if permanently housed, for the remainder of the school year; unless parents or unaccompanied youth requested transfer to another school.

Measurable Activity(s) <i>(Activity or sequence of activities to achieve each indicator)</i>	Personnel Responsible <i>(By title)</i>	Timeline <i>(Be specific – use month, date, year)</i>	Projected Number of Participants	Evaluation <i>How will the results of the activity be measured?</i>

(Reproduce form as needed.)

McKinney-Vento Education for Homeless Children and Youth
Standards and Indicators of Quality

Standard 3: Children and youth experiencing homelessness will receive specialized services when eligible.

Indicator 3.1: Preschool children experiencing homelessness will participate in public preschool (i.e., Head Start, Even Start, State Pre-K, Special Education, meals, Gifted, ESL, and Title I pre-school programs).

Measurable Activity(s) <i>(Activity or sequence of activities to achieve each indicator)</i>	Personnel Responsible <i>(By title)</i>	Timeline <i>(Be specific – use month, date, year)</i>	Projected Number of Participants	Evaluation <i>How will the results of the activity be measured?</i>

(Reproduce form as needed.)

McKinney-Vento Education for Homeless Children and Youth
Standards and Indicators of Quality

Standard 3: Children and youth experiencing homelessness will receive specialized services when eligible.

Indicator 3.2: Children and youth experiencing homelessness will receive Special Education and related services when eligible.

Measurable Activity(s) <i>(Activity or sequence of activities to achieve each indicator)</i>	Personnel Responsible <i>(By title)</i>	Timeline <i>(Be specific – use month, date, year)</i>	Projected Number of Participants	Evaluation <i>How will the results of the activity be measured?</i>

(Reproduce form as needed.)

McKinney-Vento Education for Homeless Children and Youth
Standards and Indicators of Quality

Standard 3: Children and youth experiencing homelessness will receive specialized services when eligible.

Indicator 3.3: Children and youth experiencing homelessness will receive appropriate services, based on assessment of individual needs, through some combination of resources, including but not restricted to Title I, McKinney, or other funds.

Measurable Activity(s) <i>(Activity or sequence of activities to achieve each indicator)</i>	Personnel Responsible <i>(By title)</i>	Timeline <i>(Be specific – use month, date, year)</i>	Projected Number of Participants	Evaluation <i>How will the results of the activity be measured?</i>

(Reproduce form as needed.)

McKinney-Vento Education for Homeless Children and Youth

Standards and Indicators of Quality

Standard 4: Parents or persons acting as parents of children and youth experiencing homelessness will participate meaningfully in their children’s education.

Indicator 4.1: Parents or persons acting as parents will have a face-to-face conference with the teacher, guidance counselor, or social worker within 30 days of enrollment.

Measurable Activity(s) <i>(Activity or sequence of activities to achieve each indicator)</i>	Personnel Responsible <i>(By title)</i>	Timeline <i>(Be specific – use month, date, year)</i>	Projected Number of Participants	Evaluation <i>How will the results of the activity be measured?</i>

(Reproduce form as needed.)

McKinney-Vento Education for Homeless Children and Youth

Standards and Indicators of Quality

Standard 4: Parents or persons acting as parents of children and youth experiencing homelessness will participate meaningfully in their children’s education.

Indicator 4.2: Parents or persons acting as parents will be provided with individual student records informing them of their child’s specific academic needs and achievement on academic assessments aligned with state academic achievement standards.

Measurable Activity(s) <i>(Activity or sequence of activities to achieve each indicator)</i>	Personnel Responsible <i>(By title)</i>	Timeline <i>(Be specific – use month, date, year)</i>	Projected Number of Participants	Evaluation <i>How will the results of the activity be measured?</i>

(Reproduce form as needed.)

McKinney-Vento Education for Homeless Children and Youth

Standards and Indicators of Quality

Standard 4: Parents or persons acting as parents of children and youth experiencing homelessness will participate meaningfully in their children’s education.

Indicator 4.3: Parents or persons acting as parents will report monitoring or facilitating homework assignments.				
Measurable Activity(s) <i>(Activity or sequence of activities to achieve each indicator)</i>	Personnel Responsible <i>(By title)</i>	Timeline <i>(Be specific – use month, date, year)</i>	Projected Number of Participants	Evaluation <i>How will the results of the activity be measured?</i>

(Reproduce form as needed.)

McKinney-Vento Education for Homeless Children and Youth

Standards and Indicators of Quality

Standard 4: Parents or persons acting as parents of children and youth experiencing homelessness will participate meaningfully in their children’s education.

Indicator 4.4: Parents or persons acting as parents will share reading time with their children (i.e., parent reads to child or listens to child read).				
Measurable Activity(s) <i>(Activity or sequence of activities to achieve each indicator)</i>	Personnel Responsible <i>(By title)</i>	Timeline <i>(Be specific – use month, date, year)</i>	Projected Number of Participants	Evaluation <i>How will the results of the activity be measured?</i>

(Reproduce form as needed.)

McKinney-Vento Education for Homeless Children and Youth

Standards and Indicators of Quality

Standard 4: Parents or persons acting as parents of children and youth experiencing homelessness will participate meaningfully in their children’s education.

Indicator 4.5: Parents who want parent skills training will attend available programs.				
Measurable Activity(s) <i>(Activity or sequence of activities to achieve each indicator)</i>	Personnel Responsible <i>(By title)</i>	Timeline <i>(Be specific – use month, date, year)</i>	Projected Number of Participants	Evaluation <i>How will the results of the activity be measured?</i>

(Reproduce form as needed.)

McKinney-Vento Education for Homeless Children and Youth

Standards and Indicators of Quality

Standard 4: Parents or persons acting as parents of children and youth experiencing homelessness will participate meaningfully in their children’s education.

Indicator 4.6: Parents or guardians will demonstrate awareness of McKinney-Vento rights.				
Measurable Activity(s) <i>(Activity or sequence of activities to achieve each indicator)</i>	Personnel Responsible <i>(By title)</i>	Timeline <i>(Be specific – use month, date, year)</i>	Projected Number of Participants	Evaluation <i>How will the results of the activity be measured?</i>

(Reproduce form as needed.)

McKinney-Vento Education for Homeless Children and Youth

Standards and Indicators of Quality

Standard 4: Parents or persons acting as parents of children and youth experiencing homelessness will participate meaningfully in their children’s education.

Indicator 4.7: Unaccompanied youth will demonstrate awareness of McKinney-Vento rights.				
Measurable Activity(s) <i>(Activity or sequence of activities to achieve each indicator)</i>	Personnel Responsible <i>(By title)</i>	Timeline <i>(Be specific – use month, date, year)</i>	Projected Number of Participants	Evaluation <i>How will the results of the activity be measured?</i>

(Reproduce form as needed.)

McKinney-Vento Education for Homeless Children and Youth
Standards and Indicators of Quality

Standard 5: Children and youth in grades 3-12 who are experiencing homelessness will meet their states' academic standards.

Indicator 5.1: Performance on standards-based assessments in reading and math will be within or above the proficient range or will show a one-for-one gain.

Measurable Activity(s) <i>(Activity or sequence of activities to achieve each indicator)</i>	Personnel Responsible <i>(By title)</i>	Timeline <i>(Be specific – use month, date, year)</i>	Projected Number of Participants	Evaluation <i>How will the results of the activity be measured?</i>

(Reproduce form as needed.)

McKinney-Vento Education for Homeless Children and Youth
Standards and Indicators of Quality

Standard 5: Children and youth in grades 3-12 who are experiencing homelessness will meet their states' academic standards.

Indicator 5.2: Rates of promotion to the next grade level will be at or above the district average.				
Measurable Activity(s) <i>(Activity or sequence of activities to achieve each indicator)</i>	Personnel Responsible <i>(By title)</i>	Timeline <i>(Be specific – use month, date, year)</i>	Projected Number of Participants	Evaluation <i>How will the results of the activity be measured?</i>

(Reproduce form as needed.)

McKinney-Vento Education for Homeless Children and Youth
Standards and Indicators of Quality

Standard 5: Children and youth in grades 3-12 who are experiencing homelessness will meet their states' academic standards.

Indicator 5.3: Rates of high school graduation or equivalent will be at or above the district average.				
Measurable Activity(s) <i>(Activity or sequence of activities to achieve each indicator)</i>	Personnel Responsible <i>(By title)</i>	Timeline <i>(Be specific – use month, date, year)</i>	Projected Number of Participants	Evaluation <i>How will the results of the activity be measured?</i>

(Reproduce form as needed.)

ATTACHMENT #5

Insert a copy of the “Homeless Student Report”:

Arkansas Consolidated School Improvement Plan (ACSIP) for the _____ School District
(“Highlight” the actions and strategies addressing the issues of McKinney-Vento Education for Homeless Children and Youth)

Intervention:				
Actions	Person(s) Responsible	Timeline (Starting/Ending dates)	Resources	Source of Funds Total Budget: \$
Action Type:		Start: End:		ACTION BUDGET:

(Reproduce form as needed.)

ATTACHMENT #6

**McKinney-Vento Education for Homeless Children and Youth
ITEMIZED BUDGET FORM**

District Name _____

LEA # _____

Primary Activities	Employee Salary	Employee Benefits	Purchased Services	Materials & Supplies	Sub-Total of McKinney-Vento Funds	Other Source(s) of funding supporting project	TOTAL
Basic Skills Comp. Education							
Intervention/Remediation Programs (i.e., Tutoring/Homework Assistance)							
SUB-TOTAL							
Related Activities Support & Community Services							
Early Childhood Pre-school							
Summer Programs							
Parent Education and Involvement Activities							
Counseling, Social Work, Mental Health Services							
Health Support Services							
Professional Development (Required attendances of the State, Regional, & National Prof. Dev. Conferences)			\$3,000				
Improvement of Instruction							
Transportation for Students							
Food/Nutrition Services							
Welfare (Emergency Assist.)							
SUB-TOTAL							
GRAND TOTAL							

ATTACHMENT #7

BUDGET JUSTIFICATION SUMMARY
McKinney-Vento Homeless Funds & Other Funding Sources

A summary explanation must be provided for each line item expenditure noted in the budget.

<u>DESCRIPTION HEADING</u>	<u>EXPLANATION</u>
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