



Arkansas Department of Education (ADE)
American Recovery and Reinvestment Act (ARRA)



ARKANSAS
DEPARTMENT
OF EDUCATION

Plan Edit Checks
February 8, 2010

The ARRA Application has been moved due to security issues. The new location is: APSCN.org >> Cognos 8 LogIn > My Home >> ARRA Package folder >> ARRA Application

All LEAs that have ARRA Plans that have been **Accepted** must pass the Edit Checks the week of February 8, 2010. The Edit Checks are for All Plans, for all ARRA Funds. This document provides information on the Edit Checks.

General Information

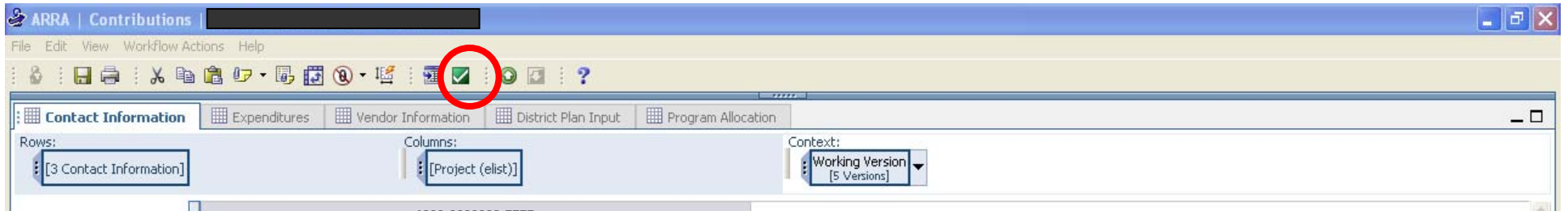
- The Edit Checks are provided to assist you in submitting a complete Plan
- Every Plan that has been Accepted or is in Current Version will be opened Monday, February 8
- We will open only the Working Version
- Each LEA is asked to submit each Plan on Monday morning
- The Validation Error message clearly identifies the error and provides a link to the field that contains the error
- Following the screen shots on the Validation Errors, we have included a document with the error message and the location of the corresponding data, and a screen shot of the new location of the ARRA Application.

Detailed Directions

- Go to APSCN.org >> Cognos 8 LogIn > My Home >> ARRA Package folder >> ARRA Application
- Open each Plan
- Take possession, if necessary (click on the little blue man)
- There are three ways to check your Validation Errors

Method 1

Click on the Validation button.



If there are any Validation Errors in that Plan, a message box will appear.

- In the first column of this box is the Error Message. This describes what should be corrected.
- The second column shows the value of the error, when appropriate. If you have over or under allocated funds, the appropriate amount of the allocation will appear in this column.
- The third column provides a link to the location of the error. Click the link, and you will be brought to the field with the data that must be corrected.

Examples:

Error Message: the DUNs number is a 9 digit number without hyphens.

Click the link: you will now be in the DUNs number field of the Contact tab (for the District) or the Vendor tab.

Check that the DUNs number is equal to 9 digits, no hyphens, and no alpha characters.

Correct the DUNs number, and hit the Validation button again.

Error Message:

Funds have been over allocated, \$2,187.

The link identifies this error is on the District Plan Input tab. Click the link, and you will be in the District Plan Input tab, in the box that indicates the over allocation of \$2,187.

Correct the amount of the allocation and hit the Validation button again.

ARRA | Contributions

File Edit View Workflow Ac

Contact Information

Rows:
[3 Contact Information]

Contact Name
Contact Email Address
Contact Phone
District Website URL
DUNS
Legal Business Name
Address
City
State
Zip
County

Filters

Filter Statement 1
Filter 1
Filter Statement 2
Filter 2
Filter Statement 3
Filter 3
Filter Statement 4
Filter 4
Date of School Board Approval
Date of ADE Review

Validation Errors

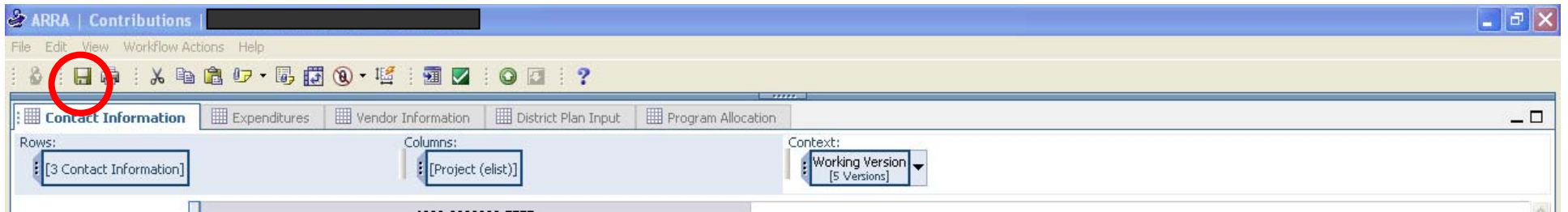
Error message	Value	Location	Operations blocked
Contact name has been left blank.		Contact Information - (6808-2920000-EETT, Contact Name, Working Version)	submit
Contact Email has been left blank.		Contact Information - (6808-2920000-EETT, Contact Email Address, Working Version)	submit
Contact phone number has been left blank.		Contact Information - (6808-2920000-EETT, Contact Phone, Working Version)	submit
District website URL has been left blank.		Contact Information - (6808-2920000-EETT, District Website URL, Working Version)	submit
DUNS number has been left blank.		Contact Information - (6808-2920000-EETT, DUNS, Working Version)	submit
The legal business name has been left blank.		Contact Information - (6808-2920000-EETT, Legal Business Name, Working Version)	submit
The DUNS number is a 9 digit number without hyphens.		Contact Information - (6808-2920000-EETT, DUNS, Working Version)	message only
Project Narrative can not be blank.	\$250,000.00	District Plan Input - (2920000-SOUTHWEST ARK. CO-OP, 6808-2920000-EETT, Budget Amount, Working Version)	submit
Selection has not been made on the College and Career Ready Preparation goal.	\$250,000.00	District Plan Input - (2920000-SOUTHWEST ARK. CO-OP, 6808-2920000-EETT, Budget Amount, Working Version)	submit
Selection has not been made on the Data-Driven Programs or Processes goal.	\$250,000.00	District Plan Input - (2920000-SOUTHWEST ARK. CO-OP, 6808-2920000-EETT, Budget Amount, Working Version)	submit
Selection has not been made on the Teachers Effectiveness and Equitable Distribution goal.	\$250,000.00	District Plan Input - (2920000-SOUTHWEST ARK. CO-OP, 6808-2920000-EETT, Budget Amount, Working Version)	submit
Selection has not been made on the Intensive Support and Effective Interventions goal.	\$250,000.00	District Plan Input - (2920000-SOUTHWEST ARK. CO-OP, 6808-2920000-EETT, Budget Amount, Working Version)	submit
Goal Justification can not be blank, if No has been selected on all the goals please explain.	\$250,000.00	District Plan Input - (2920000-SOUTHWEST ARK. CO-OP, 6808-2920000-EETT, Budget Amount, Working Version)	submit
The project start date can not be prior to 2/17/09 or after 12/29/11.	\$250,000.00	District Plan Input - (2920000-SOUTHWEST ARK. CO-OP, 6808-2920000-EETT, Budget Amount, Working Version)	submit
The project end date can not be before 2/17/09 or after 12/29/11.	\$250,000.00	District Plan Input - (2920000-SOUTHWEST ARK. CO-OP, 6808-2920000-EETT, Budget Amount, Working Version)	submit

22 validation error(s)

Current Owner: BILL GOFF

Method 2

Click on the  Save button.



If there are any Validation Errors in that Plan, a message box will appear:

Detected Validation Errors. Do you want to save anyway?

If you hit Yes, your work with the existing errors will be saved.
Use this when you don't have enough time to correct all the Validation Errors.

If you select No, you will not save any work from the current session.

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File Edit View Workflow Actions Help

Contact Information Expenditures Vendor Information District Plan Input Program Allocation

Rows: [3 Contact Information] Columns: [Project (elist)] Context: Working Version [5 Versions]

Contact Name	
Contact Email Address	
Contact Phone	
District Website URL	
DUNS	
Legal Business Name	
Address	
City	
State	
Zip	
County	HEMPSTEAD
Filters	
Filter Statement 1	Will it invest in the economy?
Filter 1	Selection Required
Filter Statement 2	Is it a one-time, short-term (no longer than two years) investment with long-term benefits?
Filter 2	Selection Required
Filter Statement 3	Is the expenditure allowable under the funding mechanism (Title 1, IDEA, SFSF)?
Filter 3	Selection Required
Filter Statement 4	Will the program, activity or item proposed lead to improved student academic achievement?
Filter 4	Selection Required
Date of School Board Approval	01/01/00
Date of ADE Review	01/01/00

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Detected validation error(s). Do you want to save anyway?

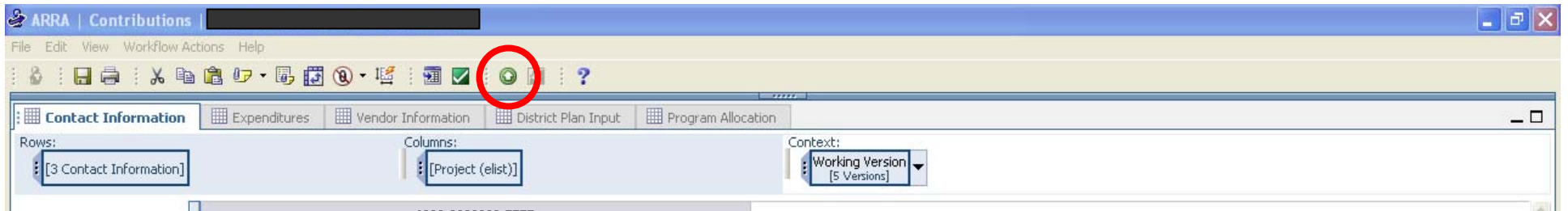
Yes No

Current Owner: BILL GOFF

start ARRA - Windows I... Public Folders - IBM... ARRA | Contributio... Document1 - Micro... Edit Checks screen ... 1:48 PM

Method 3

Click on the  Submit button.



If there are any Validation Errors in that Plan, 2 message boxes will appear:

The top box:

Submit is not allowed due to one or more blocking validations.

Behind this box is the Validation Errors Box.

You can only hit OK. This will remove the top box and leave the Validation Errors box open.

Refer to Method 1 for examples on the Validation Errors box.

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File Edit View Workflow Actions Help

Contact Information Expenditures Vendor Information District Plan Input Program Allocation

Rows: [3 Contact Information] Columns: [Project (elist)] Context: Working Version [5 Versions]

Contact Name	Contact Email Address	Contact Phone	District Website URL	DUNS	Legal Business Name	Address	City	State	Zip	County	Filters
						500 SOUTH	HOME	AR		HEMPSTEAD	Filter Statement 1 Will it invest
											Filter 1 Selection Required
											Filter Statement 2 Is it a one-time, short-term (no longer than two years) investment with long-term benefits?
											Filter 2 Selection Required
											Filter Statement 3 Is the expenditure allowable under the funding mechanism (Title I, IDEA, SFSF)?
											Filter 3 Selection Required
											Filter Statement 4 Will the program, activity or item proposed lead to improved student academic achievement?
											Filter 4 Selection Required
											Date of School Board Approval 01/01/00
											Date of ADE Review 01/01/00

Validation Errors

Error message	Value	Location	Operations blocked
Contact name has been left blank.			submit
Contact Email has been left blank.			submit
Contact phone number has been left blank.			submit
District website URL has been left blank.		URL, Working Version)	submit
DUNS number has been left blank.		Contact Information - (6808-2920000-EE11, DUNS, Working Version)	submit
The legal business name has been left blank.		Contact Information - (6808-2920000-FETT Legal Business	submit

22 validation error(s)

Contributor

Submit is not allowed due to one or more blocking validations

OK



**Arkansas Department of Education
American Recovery and Reinvestment Act Application
Plan Edit Checks**



**All Edit Checks are in the Working Version
Each Error listed below will prevent you from submitting your Plan**

On the "Contact Information" tab:

Field Name	Error Message
Contact Name	Contact name has been left blank.
Contact Email	Contact Email has been left blank.
Contact Phone	Contact phone number has been left blank.
District Web-site	District website URL has been left blank.
DUNS	DUNS number has been left blank.
Legal Business Name	The legal business name has been left blank.
Filter 1	Selection has not been made on the Filter 1 Statement.
Filter 2	Selection has not been made on the Filter 2 Statement.
Filter 3	Selection has not been made on the Filter 3 Statement.
Filter 4	Selection has not been made on the Filter 4 Statement.
School Board Approval	The school board approval date can not be prior to 2/17/09.

On the "District Plan Input" and "District Plan Input 2" tabs:

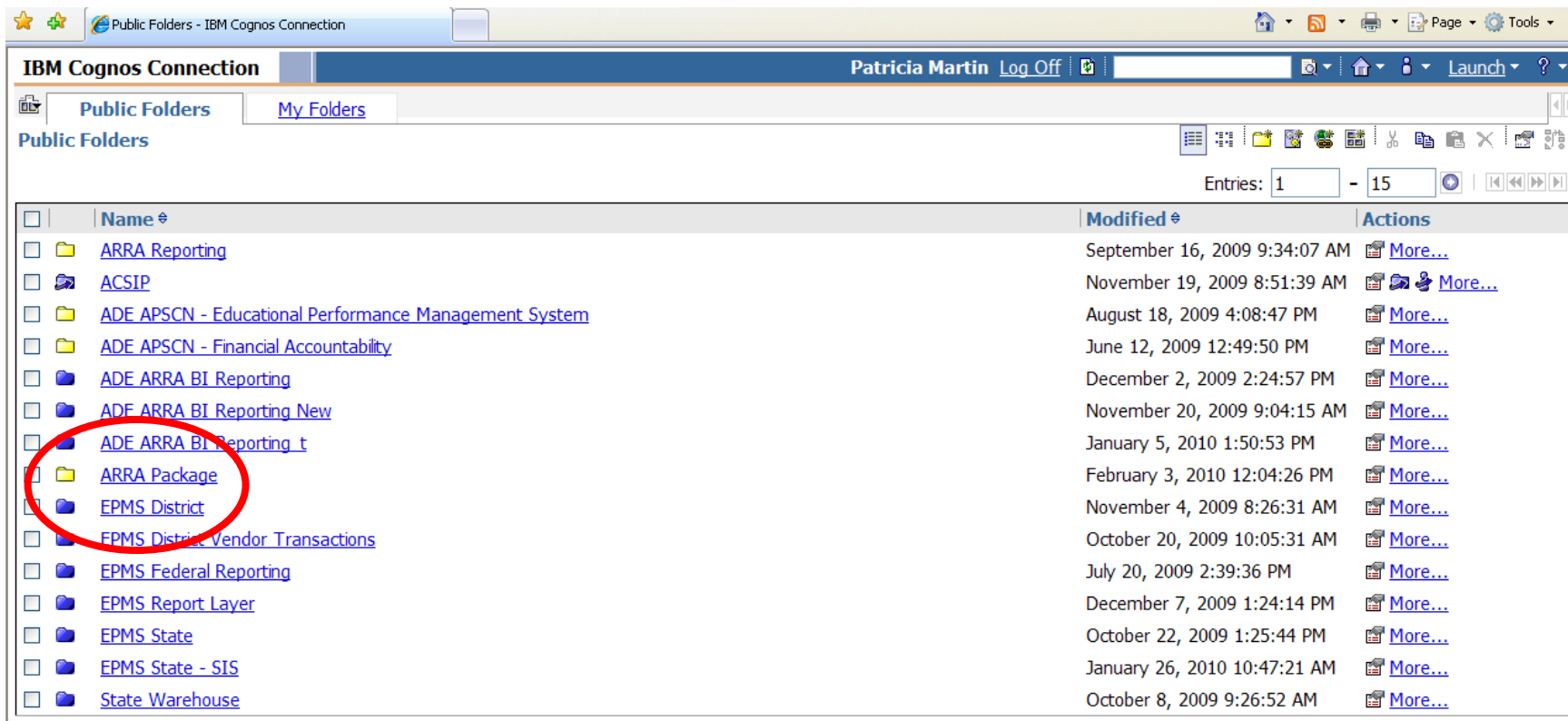
Column Name	Error Message
Budget Amount	The funds have been over allocated.
Budget Amount	All funds must be allocated.
Project Narrative	Project Narrative can not be blank.
College and Career Ready Preparation Goal	Selection has not been made on the College and Career Ready Preparation goal.
Data-Driven Programs or Processes Goal	Selection has not been made on the Data-Driven Programs or Processes goal.

Column Name	Error Message
Teachers Effectiveness and Equitable Distribution Goal	Selection has not been made on the Teachers Effectiveness and Equitable Distribution goal.
Intensive Support and Effective Interventions Goal	Selection has not been made on the Intensive Support and Effective Interventions goal.
Goal Justification	Goal Justification can not be blank, if No has been selected on all the goals please explain.
Start Date	The project start date can not be prior to 2/17/09 or after 12/29/11.
End Date	The project end date can not be before 2/17/09 or after 12/29/11.

On the "Program Allocation" tab:

Field Name	Error Message
Budget Amount	The funds have been over allocated.
Budget Amount	All funds must be allocated.
Balance	The funds have been over allocated at the program level.
Balance	All the funds must be allocated to the program level.

The location of the ARRA Application file has been moved, due to security issues.
The file is now located: Cognos 8 LogIn >>My Home >> ARRA Package >> ARRA Application



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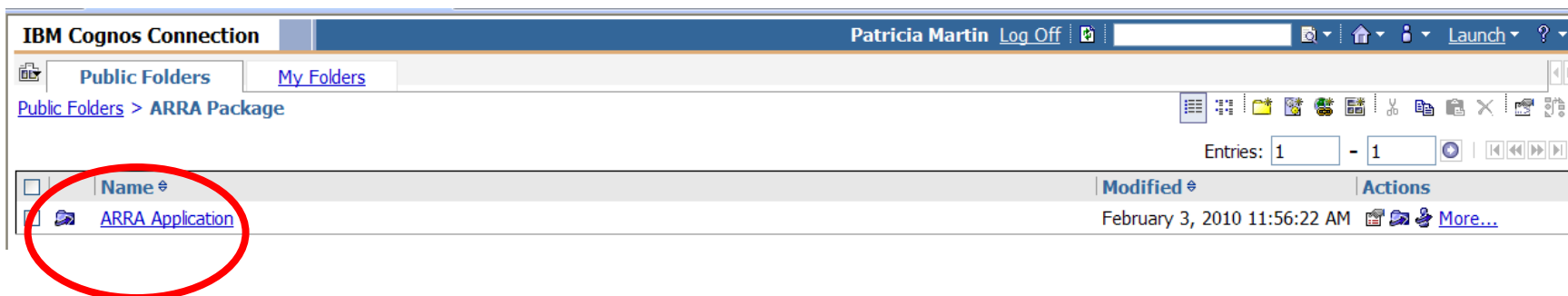
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Public Folders

Entries: 1 - 15

Name	Modified	Actions
ARRA Reporting	September 16, 2009 9:34:07 AM	More...
ACSIP	November 19, 2009 8:51:39 AM	More...
ADE APSCN - Educational Performance Management System	August 18, 2009 4:08:47 PM	More...
ADE APSCN - Financial Accountability	June 12, 2009 12:49:50 PM	More...
ADE ARRA BI Reporting	December 2, 2009 2:24:57 PM	More...
ADE ARRA BI Reporting New	November 20, 2009 9:04:15 AM	More...
ADE ARRA BI Reporting_t	January 5, 2010 1:50:53 PM	More...
ARRA Package	February 3, 2010 12:04:26 PM	More...
EPMS District	November 4, 2009 8:26:31 AM	More...
EPMS District Vendor Transactions	October 20, 2009 10:05:31 AM	More...
EPMS Federal Reporting	July 20, 2009 2:39:36 PM	More...
EPMS Report Layer	December 7, 2009 1:24:14 PM	More...
EPMS State	October 22, 2009 1:25:44 PM	More...
EPMS State - SIS	January 26, 2010 10:47:21 AM	More...
State Warehouse	October 8, 2009 9:26:52 AM	More...



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Public Folders My Folders

Public Folders > ARRA Package

Entries: 1 - 1

Name	Modified	Actions
ARRA Application	February 3, 2010 11:56:22 AM	More...

Once you have reviewed these directions and information, if your question has not been answered, please email:

Patricia.martin@arkansas.gov

Emails will be answered in the order they are received.